

Town of Murray Board Work Meeting and Organizational Meeting

January 5, 2022

Present: Supervisor Joseph Sidonio, Councilmen Randall Bower, Paul Hendel and Michael Mele, Town Clerk Cindy Oliver, Louise Passarell, Amelia Sidonio

Absent: Councilman Lloyd Christ

Moment of silence and pledge to the flag.

Work meeting called to order at 7:00 p.m.

Motion by Hendel, Seconded by Bower that the Board enter into executive session regarding a personnel matter, inviting Assessor Clerk Lynn Wood at 7:03 p.m. Motion Carried

Motion by Bower, Seconded by Mele that the Board return to regular work meeting at 7:52 p.m. with no action taken. Motion Carried

RESOLUTION NO. 2022-01

At the organizational meeting of the Murray Town Board held on January 5, 2022, the following resolution was duly adopted by the affirmative vote of a majority of the Murray Town Board:

RESOLVED, that the Town Board of the Town of Murray authorizes and approves a 3% pay increase for all non-elected employees; and

BE IT FURTHER RESOLVED, that the 2022 adopted budget be amended by transferring the following amounts from Fund Balance to the listed budget line items:

General Fund Changes

A1110.13 Justice Clerk	\$515
A1355.11 Assessor Clerk	\$180
A1410.11 Deputy Town Clerk	\$319
A5010.12 Highway Clerk	\$257
A7510.10 Historian	\$30
	\$1,301

Part-Town Fund

B3620.10 Building Inspector	\$836
B3620.12 Clerk to Building Inspector	\$199
	\$1,035

Highway Fund

DA5140.10 Brush Services	\$534
DA5142.10 Snow Removal	\$3,897
	\$4,431

Part Town Highway

DB5110.1 Maintenance of Streets	\$2,305
	\$2,305

RESOLUTION NO. 2022-02

At a work meeting of the Murray Town Board held on January 5, 2022, the following resolution was duly adopted by the affirmative vote of a majority of the Murray Town Board:

BE IT RESOLVED, that the Town Board of the Town of Murray hereby appoints Stephanie Holtz as Assessor for the Town of Murray to a term to expire on September 30, 2025, and;

BE IT FURTHER RESOLVED, that she will be compensated to a salary of \$26,000 per year.

Motion by Hendel, Seconded by Mele to adjourn the work meeting at 7:54 p.m.

Motion Carried

RESOLUTION NO. 2022-03

At an Organizational Meeting of the Murray Town Board held on January 5, 2022, the following resolution was duly adopted by the affirmative vote of a majority of the Murray Town Board:

WHEREAS, The following Town of Murray 2022 Salaries, Appointments, Standard Work Hours/Day as required by New York State for retirement purposes only and Designations, etc. are approved and adopted as listed:

POSITION	SALARY
Assessor	\$26,000/yr.
Assessor Assistant	\$15.45/hr.
Board of Assessment Review (3)	\$200
Budget Manager	\$1,500/yr.
Code Enforcement Officer Part Time	\$25/hr.
Code Department Clerk Part Time	\$15.45/hr.
Council Person (4)	\$3,400/yr.

Highway Superintendent	\$55,001/yr.
Highway Clerk	\$15.45/hr.
MEO Full Time	\$28.52, \$27.69, \$24.85/hr.
MEO Part Time	\$20.21
Planning & Zoning Board Chair Person	\$60/meeting
Planning & Zoning Board Members	\$30/meeting
Registrar of Vital Statistics	\$675/yr.
Supervisor	\$8,500/yr.
Town Clerk	\$32,958/yr.
Deputy Town Clerk	\$15.45/hr.
Town Historian	\$1,030/yr.
Town Justice (2)	\$13,574/yr.
Clerk to Town Justice	\$15.45/hr.
Water Billing Clerk	TBD
Water Collections Clerk	\$11,530/yr.
Water Superintendent	\$11,228/yr.

APPOINTED POSITION	INDIVIDUAL
Agricultural Rep. to Planning Board	Lynn Vendetti
Assessor	Stephanie Holtz
Assessor Assistant Part Time	Lynn Wood
Attorney	Underberg & Kessler
Budget Manager	Joseph Sidonio
Clerk to the Town Justice	Jeanne Spada
Clerk to the Town Justice	Lindsay Fredendall
Code Enforcement Officer Part Time	Mylynda Kuba
Representative to the County Planning Board	David Knapp
Deputy Highway Superintendent	Dennis Mandigo
Deputy Town Clerk	Annette Curtis
Deputy Town Supervisor	Michael Mele
Highway Clerk	Vacant
Historian	Marsha DeFilipps
Property Manager	Joseph Sidonio
Registrar of Vital Statistics	Cynthia Oliver
Deputy Registrar of Vital Statistics	Annette Curtis
Representative to Assessor's Office	Paul Hendel, Randal Bower
Representatives to Historical Society	Lloyd Christ, Michael Mele
Representative to Highway & Water Dept.	Paul Hendel, Joseph Sidonio
Representative to Justice Court	Lloyd Christ, Michael Mele
Representative to Planning & Zoning Boards	Lloyd Christ, Michael Mele
Representative to Town Clerk's Office	Paul Hendel, Joseph Sidonio
Representative to Youth Commission	Paul Hendel, Randall Bower
Water Billing Clerk	Vacant
Water Collections Clerk	Cynthia Oliver
Water Superintendent	Dirk Lammes

**STANDARD DAY WORK HOURS PER DAY AS REQUIRED BY NEW YORK STATE FOR
RETIREMENT PURPOSES ONLY**

POSITION	STANDARD HRS/DAY
Assessor	6
Assessor Assistant Part Time	6
Budget Officer	6
Code Officer Part Time	6
Council Person	6
Highway Clerk	6
Highway Superintendent	8
Historian	6
Laborer Part Time	8
M.E.O.	8
M.E.O. Part Time	8
Supervisor	6
Town Clerk	6
Deputy Town Clerk	6
Town Justice	6
Clerk to the Town Justice	6
Water Clerk	6

- Five-Star and the Bank of Castile are designated as official depositories for the Town of Murray
- Batavia Daily News is designated the official newspaper of the Town of Murray and the Orleans Hub and Town website as an additional means for issuing notices
- Town officials are authorized to attend schools and training as needed or required at Town expense
- Town officials are reimbursed 58.5¢ per mile vehicle allowance for use of personal vehicle on Town business
- Pre-payment of bills if due date is prior to the next board meeting to avoid late fees
- Town board meetings to be held monthly on the 3rd Monday of each month at 7:00 p.m.
- Town board work meetings to be held monthly on the 1st Wednesday of each month as needed at 7:00 p.m.
- Highway Superintendent is reimbursed \$75 per month for personal cell phone use
- 2022 Vehicle Use Policy, Driver Record Check Policy and Town of Murray Code of Ethics
- 2022 Employee Benefits Policy

Oaths of office were given to Supervisor Sidonio, Councilman Paul Hendel, Councilman Michael Mele and Highway Superintendent Dirk Lammes.

Motion by Hendel, Seconded by Mele that the organizational meeting be adjourned at 8:07 p.m.
Motion Carried

So adjourned.

Respectfully Submitted,

Cynthia L. Oliver