

**TOWN OF MURRAY ORGANIZATIONAL AND WORK MEETING**

January 4, 2023

Present: Supervisor Joseph Sidonio, Town Councilmen Randall Bower, Lloyd Christ, Michael Mele and Gerald Rightmyer, Town Clerk Cindy Oliver, Highway and Water Superintendent Dirk Lammes, Amy Machamer

Pledge to the flag.

Motion by Mele, Seconded by Bower to open the organizational meeting at 7:00 p.m.

Motion Carried

## RESOLUTION 2023-001

At an organizational meeting of the Murray Town Board held on January 4, 2023, the following resolution was duly adopted by the affirmative vote of a majority of the Murray Town Board;

WHEREAS, the following Town of Murray 2023 salaries, appointments and standard work hours/day as required by New York State for retirement purposes only and designations, etc. are approved and adopted as listed:

| <b>POSITION</b>                      | <b>SALARY</b>                 |
|--------------------------------------|-------------------------------|
| Assessor                             | \$26,780/yr.                  |
| Assessor Assistant                   | \$16.00/hr.                   |
| Board of Assessment Review (3)       | \$200                         |
| Budget Manager                       | \$1,500/yr.                   |
| Code Enforcement Officer Part Time   | \$25.75/hr.                   |
| Code Department Clerk Part Time      | \$16.00/hr.                   |
| Council Person (4)                   | \$3,400/yr.                   |
| Highway Superintendent               | \$58,351/yr.                  |
| Highway Clerk                        | \$16.00/hr.                   |
| MEO Full Time                        | \$29.38, \$28.52, \$26.17/hr. |
| MEO Part Time                        | \$20.82                       |
| Planning & Zoning Board Chair Person | \$60/meeting                  |
| Planning & Zoning Board Members      | \$30/meeting                  |
| Registrar of Vital Statistics        | \$695/yr.                     |
| Supervisor                           | \$8,500/yr.                   |
| Town Clerk                           | \$36,308/yr.                  |
| Deputy Town Clerk                    | \$16.00/hr.                   |
| Town Historian                       | \$1,030/yr.                   |
| Town Justice (2)                     | \$20,361/yr. and \$1,200/yr.  |
| Clerk to Town Justice                | \$16.00/hr.                   |

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|                         |              |
|-------------------------|--------------|
| Water Billing Clerk     | TBD          |
| Water Collections Clerk | \$11,877/yr. |
| Water Superintendent    | \$11,884/yr. |

| <b>APPOINTED POSITION</b>                   | <b>INDIVIDUAL</b>                |
|---|----------------------------------|
| Agricultural Rep. to Planning Board         | Lynn Vendetti                    |
| Assessor                                    | Stephanie Holtz                  |
| Assessor Assistant Part Time                | Lynn Wood                        |
| Attorney                                    | Underberg & Kessler LLC          |
| Budget Manager                              | Joseph Sidonio                   |
| Bookkeeper                                  | EFPR Financial Solutions         |
| Clerk to the Town Justice                   | Jeanne Spada                     |
| Clerk to the Town Justice                   | Lindsay Fredendall               |
| Code Enforcement Officer Part Time          | Mylynda Kuba                     |
| Representative to the County Planning Board | David Knapp                      |
| Deputy Highway Superintendent               | Dennis Mandigo                   |
| Deputy Town Clerk                           | Annette Curtis                   |
| Deputy Town Supervisor                      | Michael Mele                     |
| Highway Clerk                               | Vacant                           |
| Historian                                   | Marsha DeFilipps                 |
| Planning Board Member 5-year term           | Scott Lang                       |
| Property Manager                            | Joseph Sidonio                   |
| Registrar of Vital Statistics               | Cynthia Oliver                   |
| Deputy Registrar of Vital Statistics        | Annette Curtis                   |
| Representative to Assessor's Office         | Gerald Rightmyer, Randal Bower   |
| Representatives to Historical Society       | Lloyd Christ, Michael Mele       |
| Representative to Highway & Water Dept.     | Gerald Rightmyer, Joseph Sidonio |
| Representative to Justice Court             | Lloyd Christ, Michael Mele       |
| Representative to Planning & Zoning Boards  | Lloyd Christ, Michael Mele       |
| Representative to Town Clerk's Office       | Gerald Rightmyer, Joseph Sidonio |
| Representative to Youth Commission          | Gerald Rightmyer, Randall Bower  |
| Water Billing Clerk                         | Vacant                           |
| Water Collections Clerk                     | Cynthia Oliver                   |
| Water Superintendent                        | Dirk Lammes                      |

**STANDARD DAY WORK HOURS PER DAY AS REQUIRED BY NEW YORK STATE  
FOR RETIREMENT PURPOSES ONLY**

| <b>POSITION</b>              | <b>STANDARD HRS/DAY</b> |
|------------------------------|-------------------------|
| Assessor                     | 6                       |
| Assessor Assistant Part Time | 6                       |
| Budget Officer               | 6                       |
| Code Officer Part Time       | 6                       |
| Council Person               | 6                       |
| Highway Clerk                | 6                       |

|                           |   |
|---------------------------|---|
| Highway Superintendent    | 8 |
| Historian                 | 6 |
| Laborer Part Time         | 8 |
| M.E.O.                    | 8 |
| M.E.O. Part Time          | 8 |
| Supervisor                | 6 |
| Town Clerk                | 6 |
| Deputy Town Clerk         | 6 |
| Town Justice              | 6 |
| Clerk to the Town Justice | 6 |
| Water Clerk               | 6 |

- Five-Star and the Bank of Castile are designated as official depositories for the Town of Murray
- Batavia Daily News is designated the official newspaper of the Town of Murray and the Orleans Hub and Town website as an additional means for issuing notices
- Town officials are authorized to attend schools and training as needed or required at Town expense
- Town officials are reimbursed 62.5¢ per mile vehicle allowance for use of personal vehicle on Town business
- Pre-payment of bills if due date is prior to the next board meeting to avoid late fees
- Town board meetings to be held monthly on the 3<sup>rd</sup> Monday of each month at 7:00 p.m.
- Town board work meetings to be held monthly on the 1<sup>st</sup> Wednesday of each month as needed at 7:00 p.m.
- Highway Superintendent is reimbursed \$75 per month for personal cell phone use
- 2023 Vehicle Use Policy, Driver Record Check Policy and Town of Murray Code of Ethics
- 2023 Employee Benefits Policy

Brief discussion of section 9A of the employee benefits policy. Elected officials are not entitled to sick time. Supervisor Sidonio will ask Mr. Keneally to modify that section.

Motion by Christ, Seconded by Rightmyer that the organizational meeting be adjourned

Motion Carried

**Town Board Work Meeting**

RESOLUTION 2023-002

At a work meeting of the Murray Town Board held on January 4, 2023, Councilman Rightmyer moved the adoption of the following resolution; Councilman Christ seconded the motion:

BE IT RESOLVED that the December 28, 2022 resolution authorizing the payment of 29.5 hours at \$39.99 per hour to an employee be rescinded.

After being put to a vote, the resolution was unanimously adopted.

Town Board is in receipt of the 2023 attorney contract between the Town and Underberg & Kessler LLC. The contract that is up for approval is the version which, on page three, under *matters*, depicts a 5-hour threshold.

RESOLUTION 2023-003

At a work meeting of the Murray Town Board, duly held on January 4, 2023, Councilman Rightmyer moved the adoption of the following resolution; Councilman Mele seconded the motion:

WHEREAS, the Town of Murray is in receipt of two versions of the proposed 2023 attorney contract between the Town of Murray and Underberg & Kessler LLC; and

IT IS RESOLVED, that the Town Board of the Town of Murray authorizes Supervisor Joseph Sidonio to sign the 2023 attorney contract between the Town of Murray and Underberg & Kessler LLC; and

IT IS FURTHER RESOLVED, that said contract is the version which depicts, on page three (3) under *Matters*, a 5-hour threshold.

Upon being put to a vote, the resolution was unanimously adopted.

RESOLUTION 2023-004

At a meeting of the Murray Town Board held on January 4, 2023, the following resolution was duly adopted by the affirmative vote of a majority of the Murray Town Board:

BE IT RESOLVED that the Murray Town Board authorizes the filing of a blanket bond to indemnify all officers required to file an undertaking; and

IT IS FURTHER RESOLVED that a certified copy of this resolution authorizing the blanket bond will be attached to the bond and filed in the office of the Orleans County Clerk.

Motion by Bower, Seconded by Rightmyer to change the regular January board meeting to Monday, January 23<sup>rd</sup> at 7:00 p.m. as the regular meeting falls on Martin Luther King Jr. Day.  
Motion Carried

Cindy will put an ad in the paper and on the website as well as give notice of all meetings of the town, planning and zoning boards

Brief discussion regarding the damaged water lines in the ceiling of the meeting/court room. The Town is in receipt of a quote from DeFelice Plumbing for \$1,000. All are in agreement for DeFelice Plumbing to do the work but we need to confirm that his quote is including pipe replacement from the utility room to the court restrooms.

Discussion regarding the agreement for ambulance services. Supervisor Sidonio does not like the deal as he thinks the Village of Holley should be contributing. Councilman Bower stated that the Village has already passed their budget. We will be using ARPA funds that the Town received. This benefits every resident of Murray, which includes the village and next year the cost will be on the tax roll.

RESOLUTION 2023-005

At a work meeting of the Murray Town Board held on January 4, 2023, Councilman Bower moved the adoption of the following resolution; Councilman Rightmyer seconded the motion:

BE IT RESOLVED that the Town Board of the Town of Murray hereby rescinds RESOLUTION 2022-050, entitled ‘Resolution of the Murray Town Board RE: Conditional Approval of Contract for Ambulance Services’ previously adopted on November 21, 2022.

The resolution was adopted by the affirmative vote of a majority of the Murray Town Board.

RESOLUTION 2023-006

RESOLUTION BY THE MURRAY TOWN BOARD RE: APPROVAL OF AGREEMENT/CONTRACT FOR AMBULANCE SERVICES

At a work meeting of the Murray Town Board held on January 4, 2023, Councilman Bower moved the adoption of the following resolution, Councilman Christ seconded the motion:

WHEREAS, the Towns of Albion, Barre, Carlton, Clarendon, Gaines and Murray, are all in need of ambulance services, and

WHEREAS, the aforesaid Towns have engaged in negotiations and dialogue with Monroe Medi-Trans, Inc. d/b/a/ Monroe Ambulance resulting in an Agreement, and

WHEREAS, the Town of Murray believes that the best interests of the health, safety and welfare of Murray Town residents would be best served by entering into the Agreement, and

WHEREAS, the Town of Murray will compensate Monroe Ambulance using ARPA funds in the amount of \$30,600 for the year 2023, and

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WHEREAS, the Agreement is a Type II action not subject to review under the State Environmental Quality Review Act, 6 NYCRR §617.5(c)(42).

NOW, THEREFORE BE IT RESOLVED the Murray Town Board does hereby approve the Agreement with Monroe Ambulance and authorizes Murray Town Supervisor Joseph Sidonio to execute the agreement and this resolution shall take effect immediately.

Upon being put to a vote, the vote was as follows:

|      |   |                                |
|------|---|--------------------------------|
| Ayes | 4 | Bower, Christ, Mele, Rightmyer |
| Nays | 1 | Sidonio                        |

The resolution was thereupon duly adopted.

Discussions regarding pest control, highway & water billing clerk, and water loss.

Motion by Christ, Seconded by Bower to adjourn the meeting at 8:35 p.m.

Motion Carried.

Respectfully Submitted,

Cynthia L. Oliver